LBGTQ Faculty Staff Alliance Executive Committee Meeting
Friday, September 2nd 3:30-4:30

Agenda:
- Introductions
- Review bylaws: https://lgbtfacstaff.gmu.edu/bylaws/
  - The "Secretary" position: possibly reframing of duties and changing title to Vice-Chair
  - Committee structures (i.e. do we need as many committees as we have)
  - Discussion on how bylaws revisions are proposed
- Go over committee roles for clarity
- If time, touch base on identity group sessions for fall semester

Meeting minutes:

--Attachment for bylaws outdated (web folx)
--"Secretary" to a "vice chair" change of terminology
    --schedules, meeting minutes, planning retreat
    --possibly term "scribe"
    --use term "executive assistant"
    --someone who can pitch hit
    --idea of a vice chair
    --infrastructure/ support
    --role: notes, meeting set up, retreat planning, elections, thought-partner, keeping things moving along

--Committees:
    --what engagement can look like within these committees
    --the committee chair can build as needed
    --vice chair for outreach and communication
    --outreach vs. engagement
    --Does this thing need to have a committee?
    --"outreach and communication" not as a committee
    --or is it more so "marketing office" role rather than committee chair
    --communication liaison
    --regional campuses chair: how to outreach to a community that I'm not involved with
    --vice chair for campus engagement… then different committees for each campus
    --maybe we are missing the partnerships/collaboration piece? That might be what was the "community building committee" > partnerships and collaborations outside the alliance
    --co-chair and vice chair each have committees (can rotate based on the person's strengths in those roles… ex. Vice chair oversees communication and outreach committee… one co-chair oversees community building… other over sees regional and ga committees.

--marketing and comm under a vice chair
--who would faculty or admin faculty/ staff have the most access to
-- how to keep accountability
--"directors" "coordinators"
--One idea: Co-chairs, vice chairs (admin, marketing, partnership), constituents chairs (grad, regional campus)
--One idea: Co-chairs, vice chair for admin, vice chair for campus engagement, vice chair for marketing and com
-constituent chairs
-committees: Fairfax campus, mason square campus, SciTech campus, mason Korea campus, ga community (maybe Fairfax won't need their own)

--revise the bylaws, have a constituent chair for regional campuses this year and have a listening tour and approach that/ re-evaluate later
--for SciTech, many of those students also have classes on Fairfax and may be more willing to attend events on Fairfax
--ex. "liaison to Mason Korea" (liaison model) > for this year in bylaws: "liaisons will be appointed to committees as needs arise"

Process: David will put in share doc, and send around, so we can discuss and vote at next meeting

--approval process:
    --rather than being as specifics as ¾ just say "a majority"
    --what do we mean by "those voting"—do we mean exec committee
    --the EC could vote and then decide if it needs to go onto the whole group
    -- or if it's not majority vote can go to the full committee
    -- "if a majority cannot be reached then it goes to the general membership to vote"

    --faculty in residence "lightning talks"